

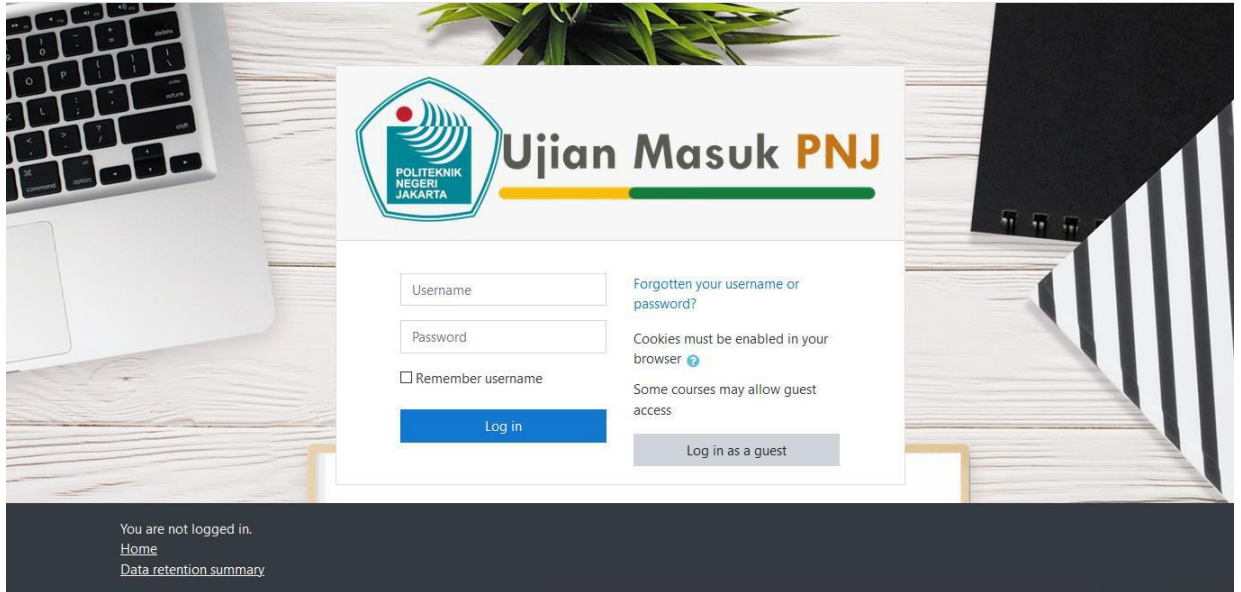
2021

Politeknik Negeri Jakarta

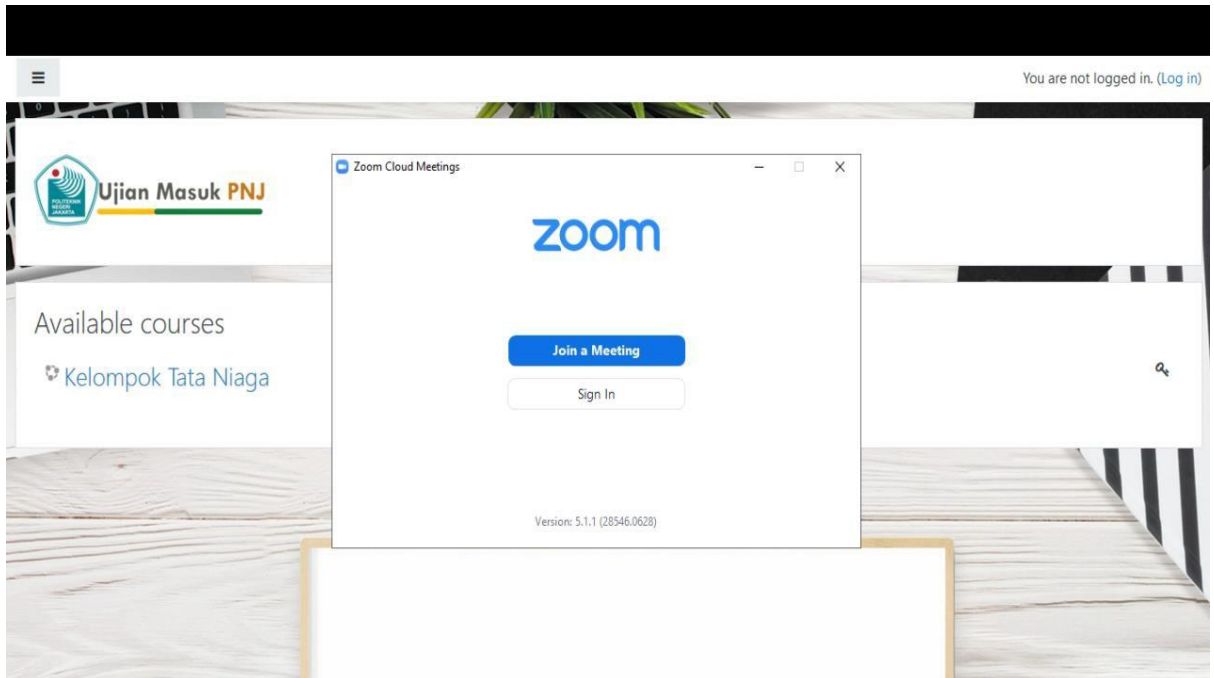


**[PANDUAN UJIAN ONLINE]**

1. Gunakan **Laptop / Komputer** yang sudah memiliki **webcam**
2. Download Aplikasi **ZOOM Cloud Meetings**
3. Download Aplikasi Browser : **Google Chrome, Mozilla Firefox**
4. Buka nama website diberikan di Group Whatsapp Tampil Halaman Dibawah ini :



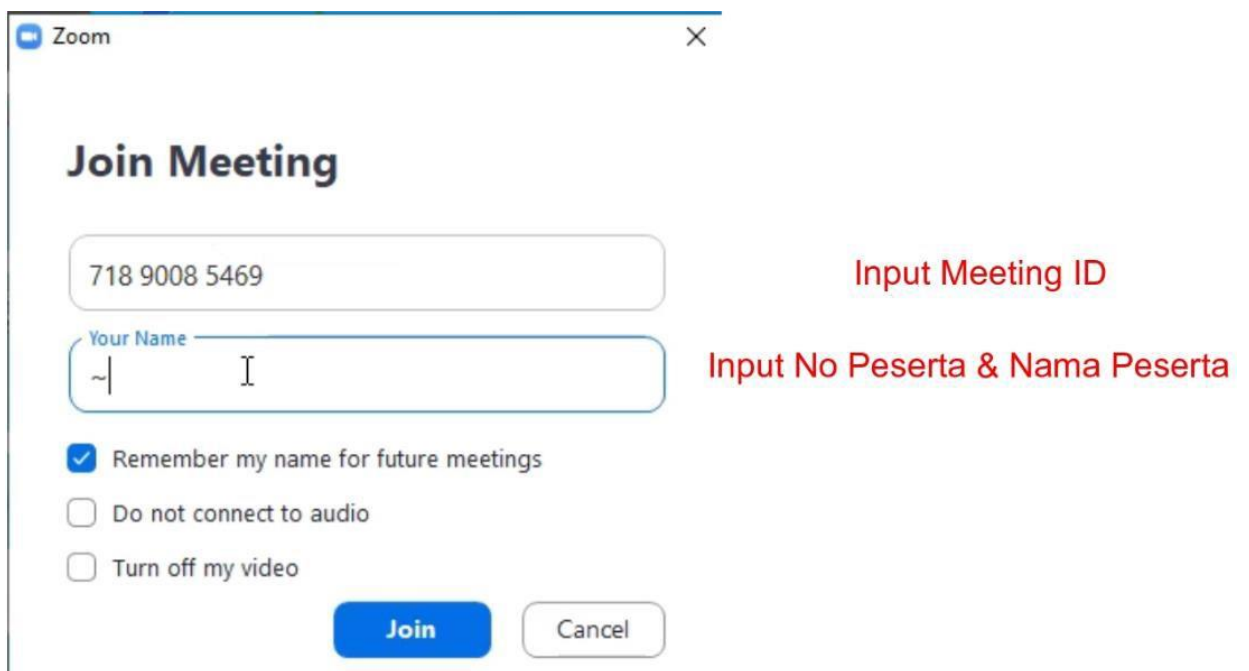
5. Login Zoom



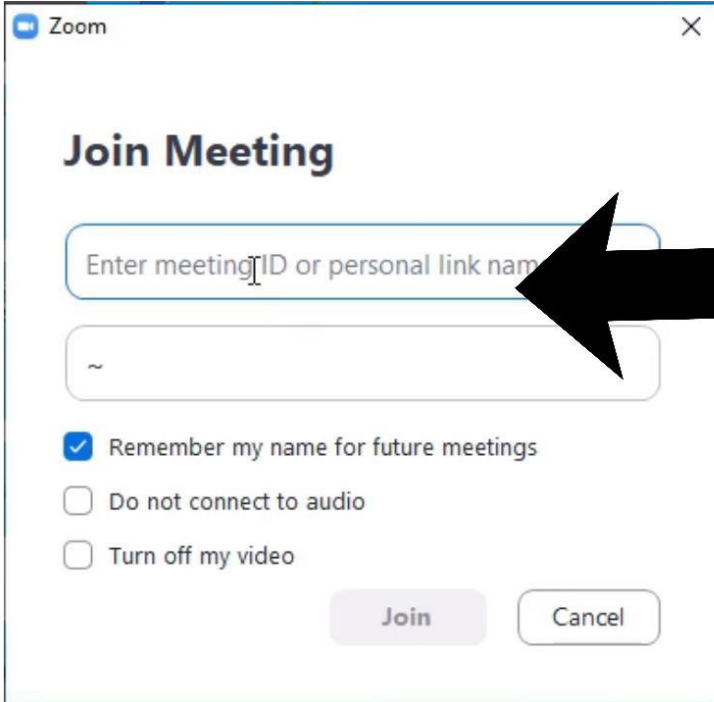
6. Klik **Join a Meeting**



7. Input **Meeting ID / No Peserta & Nama Peserta**

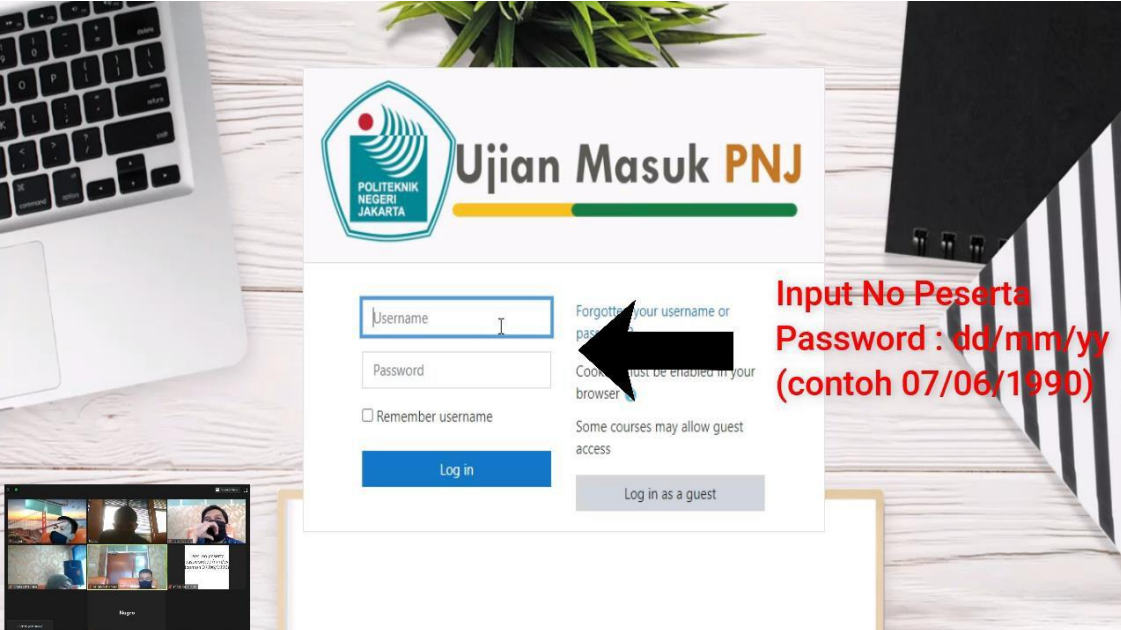


8. Input Meeting Password



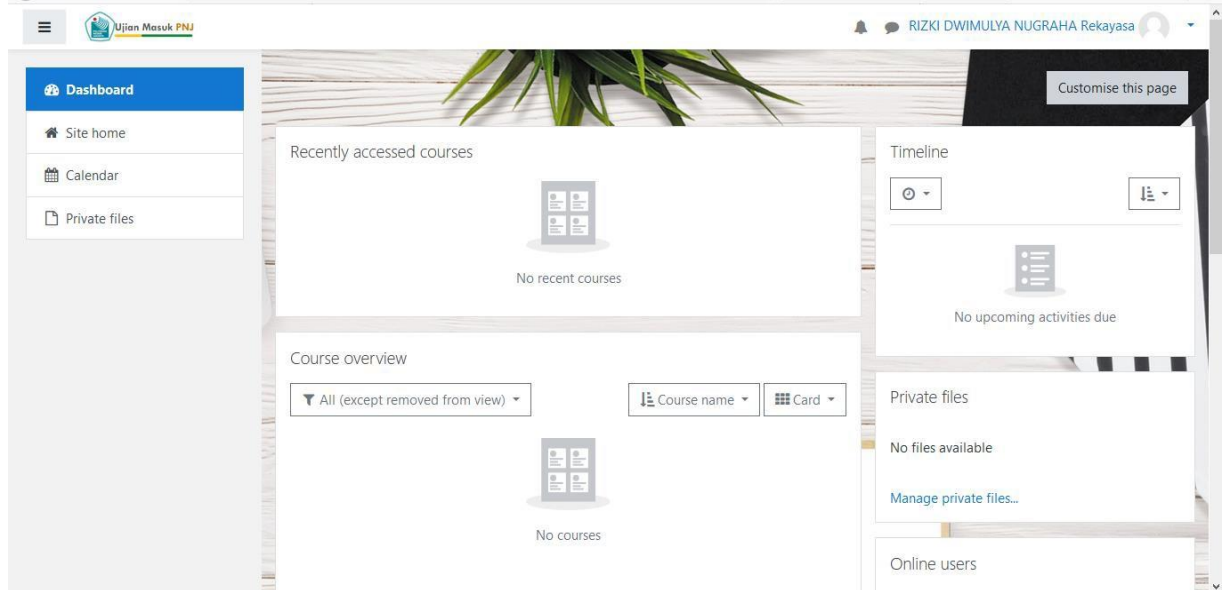
The image shows a Zoom 'Join Meeting' dialog box. It has a title bar with the Zoom logo and a close button. The main heading is 'Join Meeting'. Below it is a text input field with the placeholder 'Enter meeting ID or personal link name'. A large black arrow points from the right towards this field, with the text 'Input Meeting ID' next to it. Below the first field is a second text input field with a tilde '~' as a placeholder, with the text 'Input Nama Peserta' next to it. There are three checkboxes: 'Remember my name for future meetings' (checked), 'Do not connect to audio' (unchecked), and 'Turn off my video' (unchecked). At the bottom are two buttons: 'Join' and 'Cancel'.

9. Input **Username** : No Peserta **Password** : Tanggal Lahir (format : 11/12/2001) dd/mm/yy

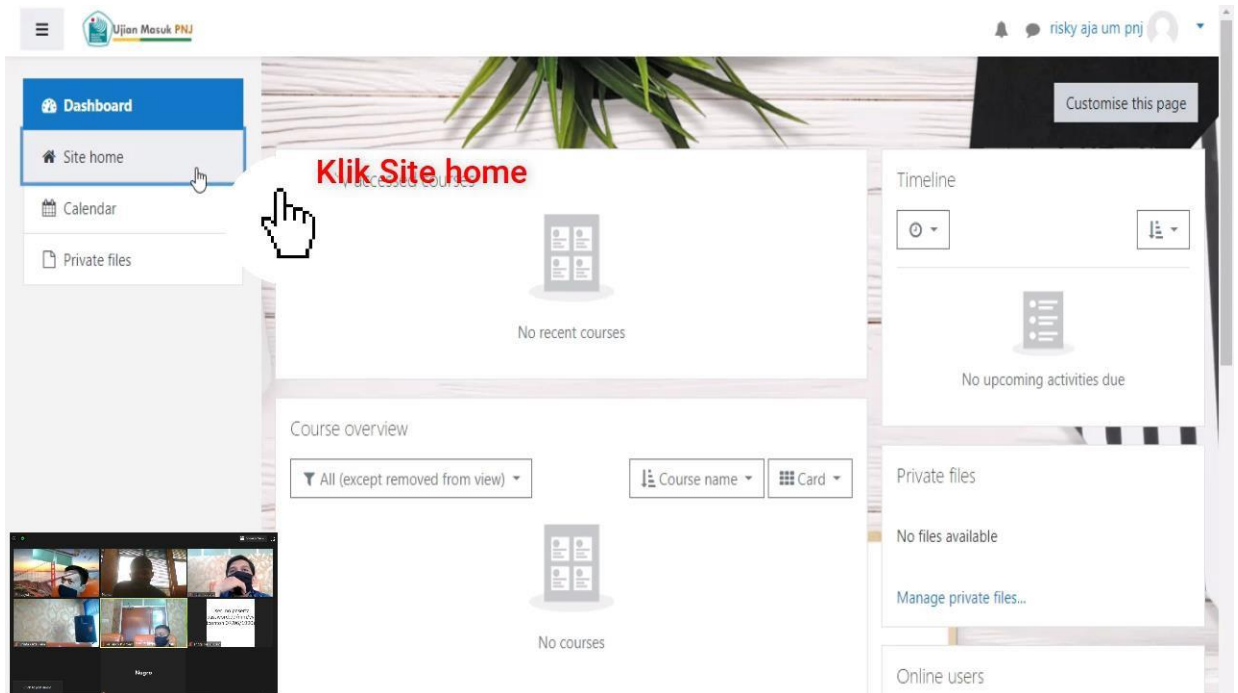


The image shows a login form for 'Ujian Masuk PNJ' (PNJ Entrance Exam) on a desktop background. The form has the logo of Politeknik Negeri Jakarta at the top left. The title is 'Ujian Masuk PNJ'. Below the title are two input fields: 'Username' and 'Password'. A large black arrow points from the right towards the 'Username' field, with the text 'Input No Peserta' next to it. Below the 'Username' field is a checkbox for 'Remember username'. Below the 'Password' field is a 'Log in' button. To the right of the 'Log in' button is a 'Log in as a guest' button. There is also a 'Forgot your username or password?' link. At the bottom left, there is a small video call window showing several participants.

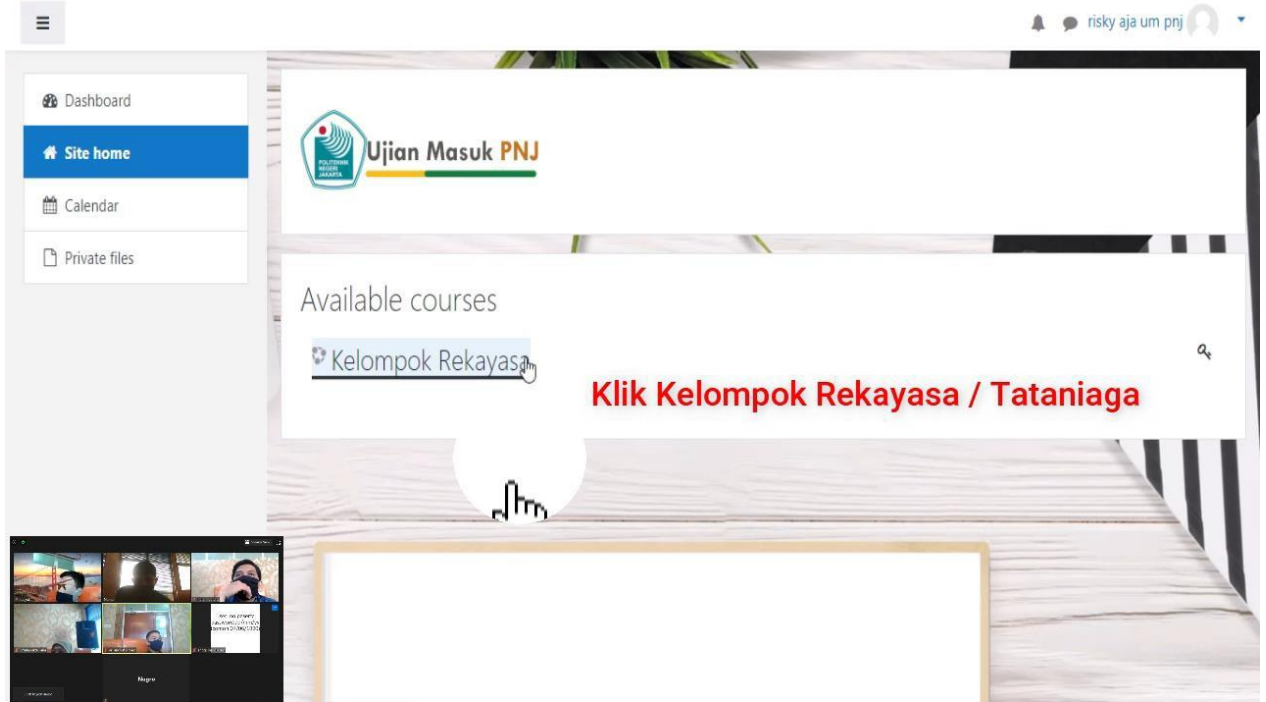
## 10. Tampil Halaman dibawah ini jika berhasil



## 11. Klik Site home

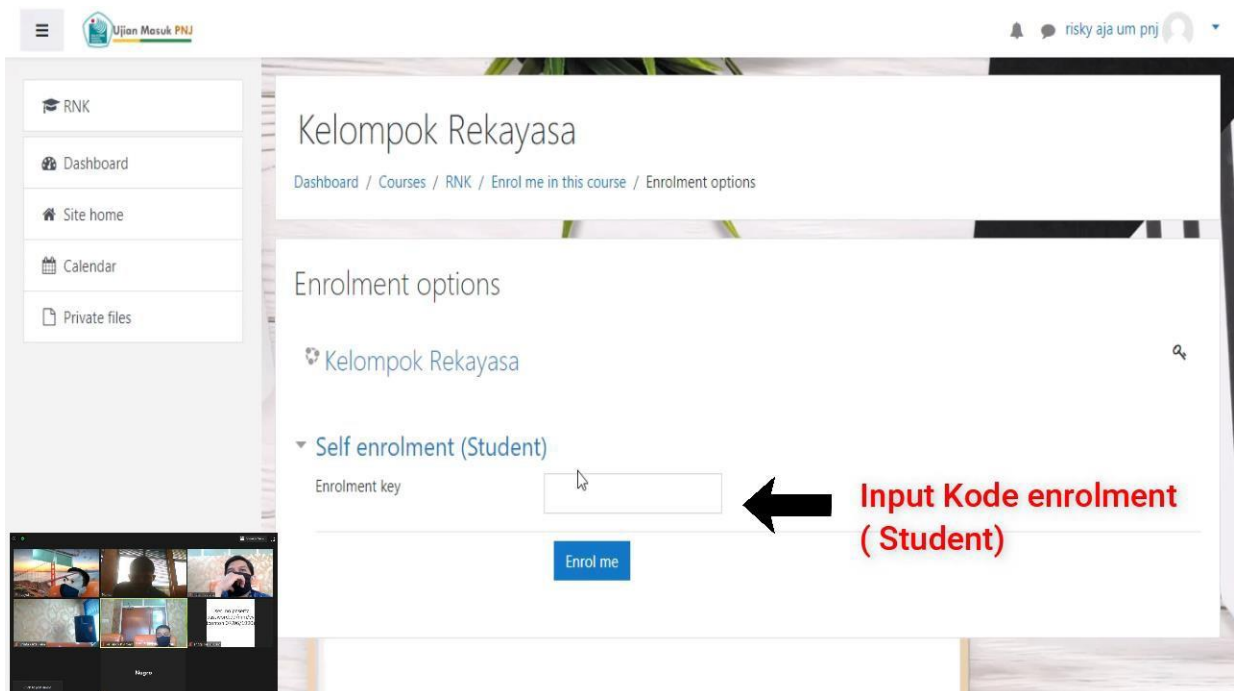


## 12. Klik kelompok Rekayasa & Tataniaga



The screenshot shows the 'Ujian Masuk PNJ' dashboard. On the left, a navigation menu includes 'Dashboard', 'Site home', 'Calendar', and 'Private files'. The main content area displays 'Available courses' with a list containing 'Kelompok Rekayasa'. A red text overlay reads 'Klik Kelompok Rekayasa / Tataniaga'. A mouse cursor is positioned over the 'Kelompok Rekayasa' link. A video conference window is visible in the bottom-left corner.

## 13. Input Kode enrolment ( Student ) setelah itu klik Enrol me



The screenshot shows the 'Kelompok Rekayasa' course page. The breadcrumb trail is 'Dashboard / Courses / RNK / Enrol me in this course / Enrolment options'. Under 'Enrolment options', the 'Self enrolment (Student)' section is expanded, showing an 'Enrolment key' input field. A red text overlay with a black arrow points to the input field, reading 'Input Kode enrolment ( Student)'. Below the input field is a blue 'Enrol me' button. A video conference window is visible in the bottom-left corner.



#### 14. Klik Sesi 1

The screenshot shows a course dashboard for 'Ujian Masuk PNU'. On the left sidebar, the menu includes 'RNK', 'Participants', 'Badges', 'Competencies', 'Grades', 'General', 'Ujian Kelompok Rekayasa', and 'Topic 2'. The main content area displays a notification 'You are enrolled in the course.', 'Announcements', and a list of topics: 'Ujian Kelompok Rekayasa', 'Topic 2', 'Topic 3', and 'Topic 4'. The 'Ujian Kelompok Rekayasa' item is highlighted with a blue bar and a checkmark icon, and a black arrow points to it with the text 'Klik Sesi 1' in red. A video conference window is visible at the bottom left.

#### 15. Klik Attempt quiz now

The screenshot shows a quiz attempt page for 'Kelompok Rekayasa'. The breadcrumb trail is 'Dashboard / My courses / RNK / Ujian Kelompok Rekayasa / Sesi 1'. The page title is 'Sesi 1'. It displays 'Attempts allowed: 1', 'This quiz opened at Monday, 13 July 2020, 10:00 AM', and 'This quiz will close on Monday, 13 July 2020, 10:15 AM.'. A button labeled 'Attempt quiz now' is highlighted with a grey box and a hand cursor, with the text 'klik Attempt quiz now' in red next to it. Below the button is a 'Jump to...' dropdown menu. A video conference window is visible at the bottom left.

16. Pilih jawaban yang benar klik **Next page**

The screenshot shows a quiz interface for 'Kelompok Rekayasa'. The main content area displays a question: "I tried hard to catch the morning train, ... I missed it". Below the question are five radio button options: a. so, b. but, c. or, d. and, and e. for. A large black arrow points to the 'b. but' option, with the text "Pilih Jawaban" (Choose Answer) written in red next to it. At the bottom right of the question area is a blue "Next page" button. The interface also includes a sidebar with navigation options like "RNK", "Participants", "Badges", "Competencies", "Grades", "General", "Ujian Kelompok Rekayasa", and "Topic 2". A "Quiz navigation" section shows a grid of question numbers 1 through 12, with question 1 highlighted. A "Time left 0:13:29" indicator is visible. At the bottom, there are "Announcements" and a "Jump to..." dropdown menu.

17. Jika sudah terisi semua Klik **Submit all and Finish**

The screenshot shows the end of a quiz attempt. A list of 12 questions is displayed, each with the status "Answer saved". Below the list is a "Return to attempt" button and a "Time left 0:11:46" indicator. A message states: "This attempt must be submitted by Monday, 13 July 2020, 10:15 AM." At the bottom of the list is a "Submit all and finish" button, which is being clicked by a mouse cursor. A red text overlay "Klik Submit all and finish" is positioned to the right of the button. The interface also includes the same sidebar as in the previous screenshot, a "Quiz navigation" section, and a "Time left 0:11:46" indicator. At the bottom, there are "Announcements" and a "Jump to..." dropdown menu.



18. Tampilan jika berhasil mengisi semua jawaban ( Finished )

The screenshot displays a quiz interface for 'Sesi 1'. The top navigation bar includes a menu icon, the logo 'Ujian Masuk PNI', and a user profile 'risky aja um pnj'. The left sidebar contains navigation options: RNK, Participants, Badges, Competencies, Grades, General, 'Ujian Kelompok Rekayasa' (highlighted in blue), and Topic 2. The main content area shows 'Sesi 1' with 'Attempts allowed: 1'. It states the quiz opened on Monday, 13 July 2020, at 10:00 AM and will close at 10:15 AM. Below this is a 'Summary of your previous attempts' table with columns for 'State' and 'Review'. A single row shows the quiz as 'Finished' and 'Submitted Monday, 13 July 2020, 10:03 AM'. A large black arrow points from the right towards the word 'Finished'. Below the table, a message states 'No more attempts are allowed' with a 'Back to the course' button. At the bottom, there are 'Announcements' and a 'Jump to...' dropdown menu. A video call window is visible in the bottom-left corner.