

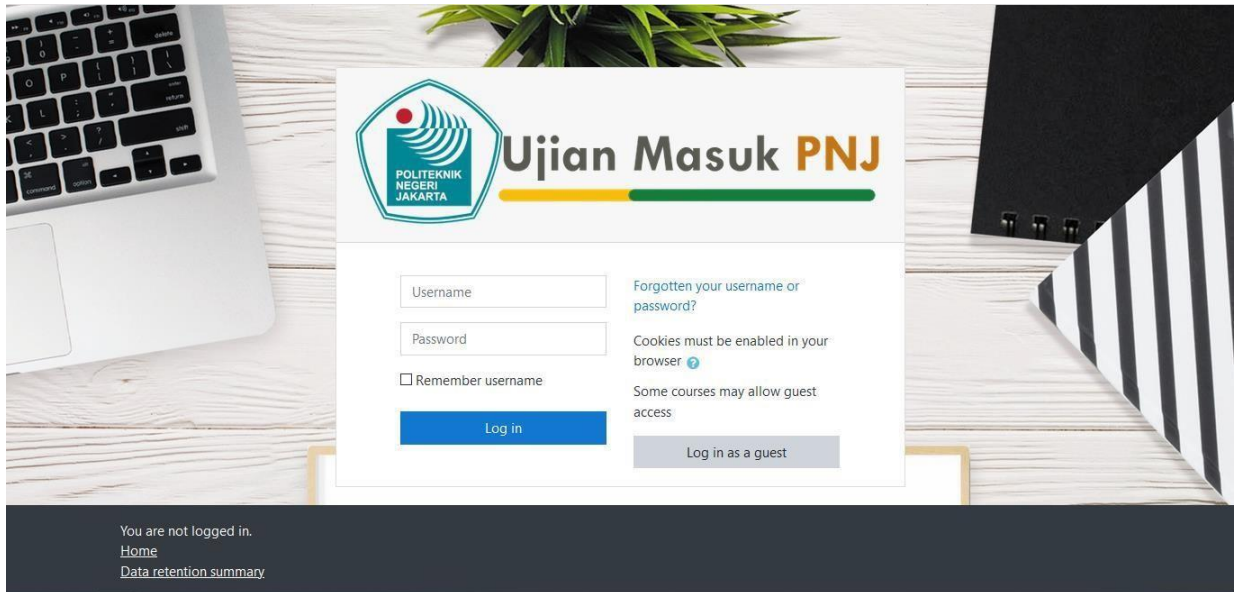
2023

Politeknik Negeri Jakarta

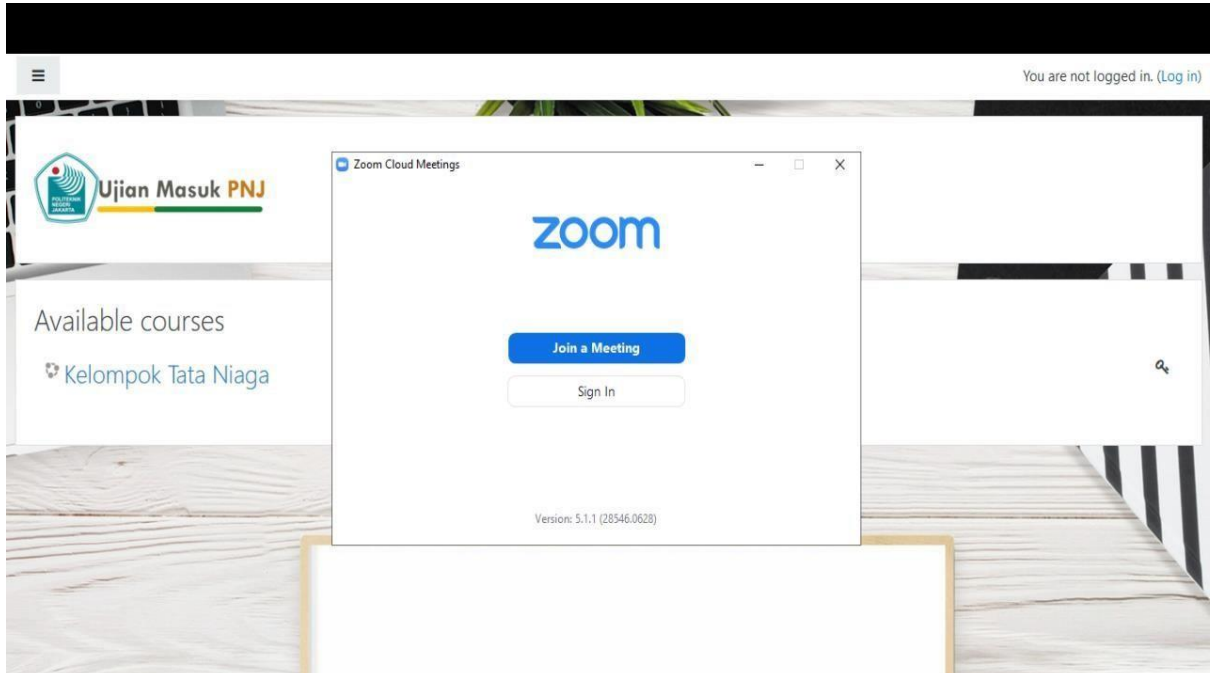


[PANDUAN UJIAN ONLINE]

1. Gunakan **Laptop / Komputer** yang sudah memiliki **webcam**
2. Download Aplikasi **ZOOM Cloud Meetings**
3. Download Aplikasi Browser : **Google Chrome, Mozilla Firefox**
4. Buka nama website diberikan di Group Whatsapp Tampil Halaman Dibawah ini :



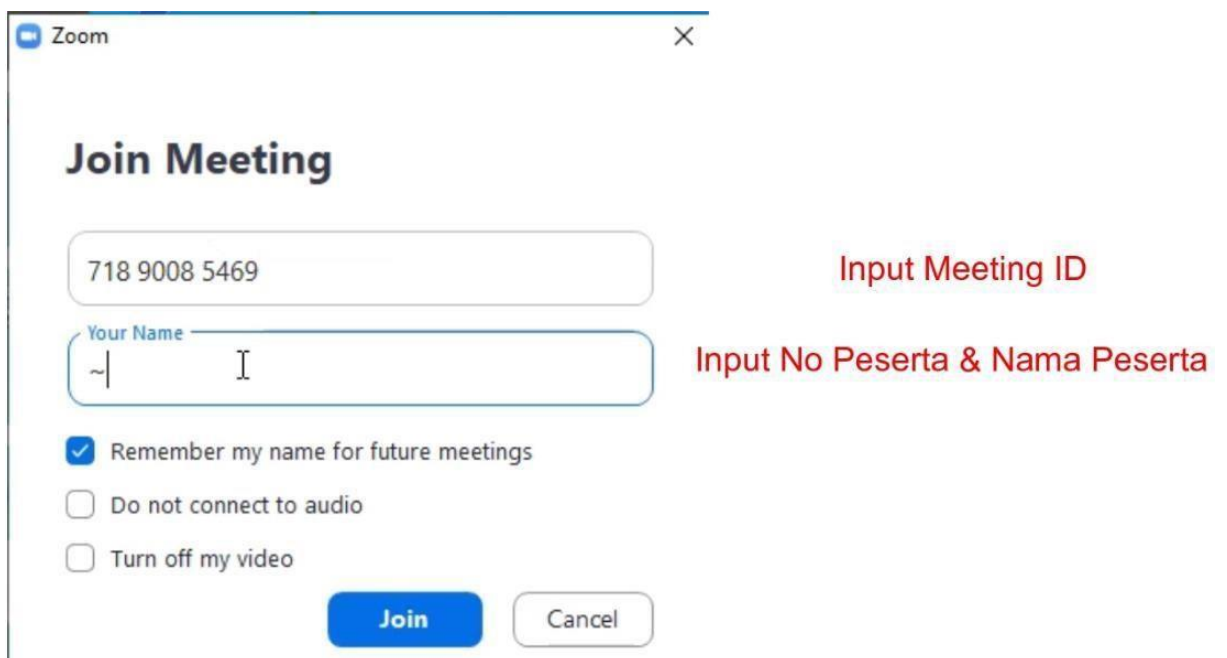
5. Login Zoom



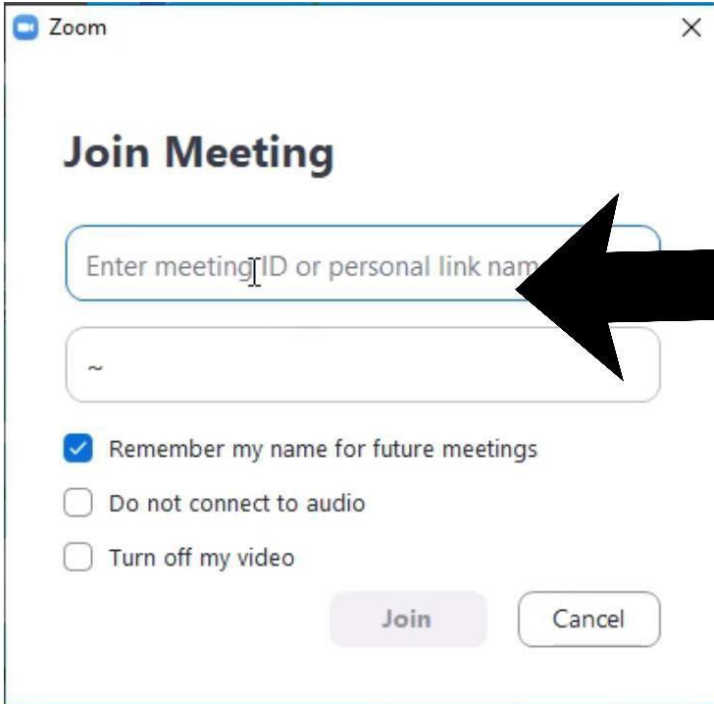
6. Klik Join a Meeting



7. Input Meeting ID / No Peserta & Nama Peserta




8. Input Meeting Password



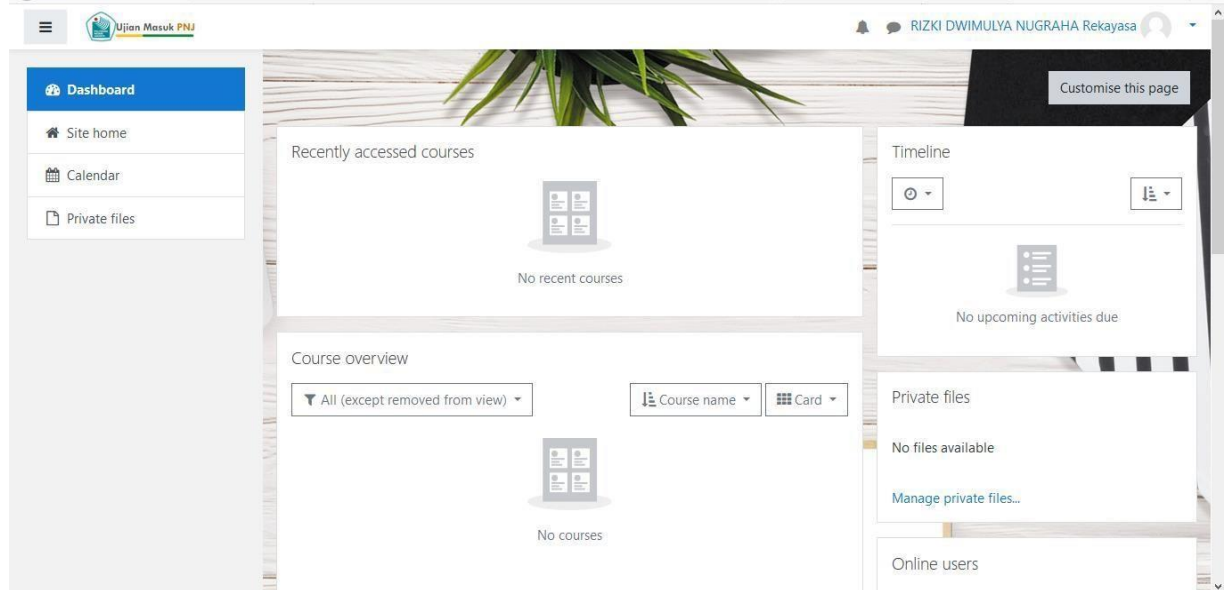
The image shows a Zoom 'Join Meeting' dialog box. It has a title bar with the Zoom logo and a close button. The main heading is 'Join Meeting'. Below it is a text input field with the placeholder text 'Enter meeting ID or personal link name'. A large black arrow points from the right towards this field, with the text 'Input Meeting ID' next to it. Below the first field is a second text input field containing a tilde '~', with a black arrow pointing from the right towards it and the text 'Input Nama Peserta' next to it. There are three checkboxes: 'Remember my name for future meetings' (checked), 'Do not connect to audio' (unchecked), and 'Turn off my video' (unchecked). At the bottom are two buttons: 'Join' and 'Cancel'.

9. Input **Username** : No Peserta **Password** : Tanggal Lahir (format : 11/12/2001) dd/mm/yy

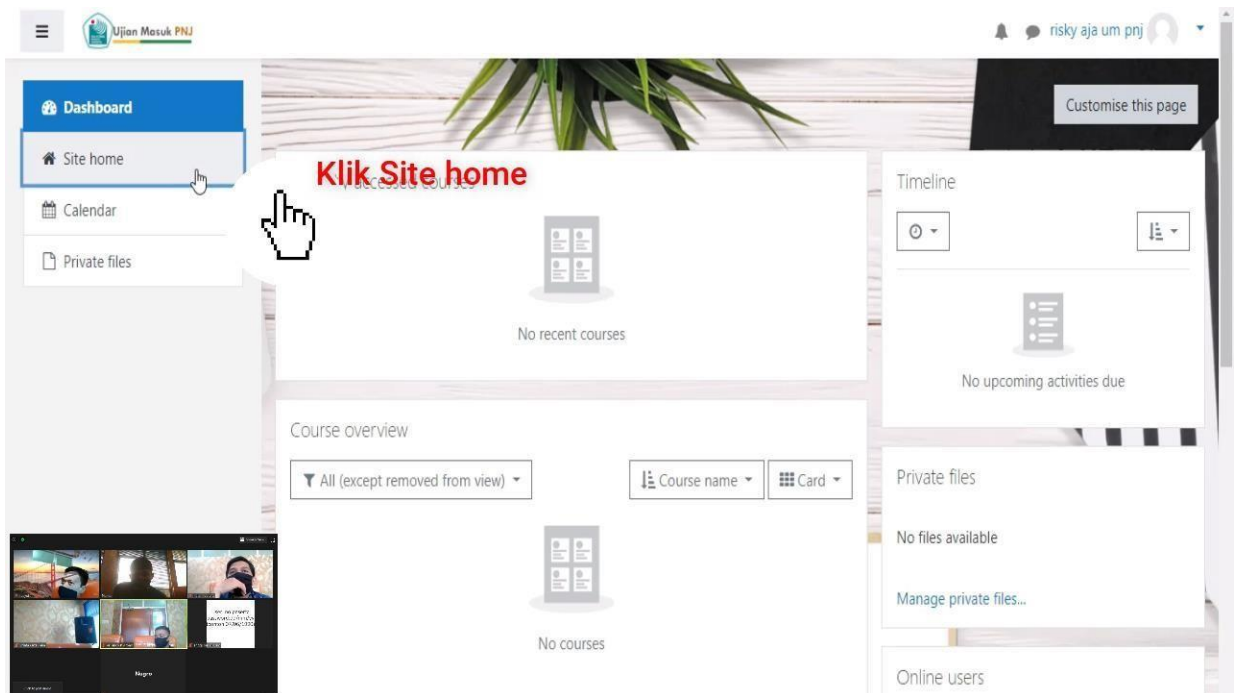


The image shows a login page for 'Ujian Masuk PNJ' (PNJ Entrance Exam) for Politeknik Negeri Jakarta. The page features the PNJ logo and the title 'Ujian Masuk PNJ'. There are two input fields: 'Username' and 'Password'. A large black arrow points from the right towards the 'Username' field, with the text 'Input No Peserta' next to it. Below the 'Username' field, there is a note: 'Forgot your username or password?'. Below the 'Password' field, there is a note: 'Cookies must be enabled in your browser'. There is a checkbox for 'Remember username' and a 'Log in' button. At the bottom right, there is a 'Log in as a guest' button. In the bottom left corner, there is a small video call window showing several participants.

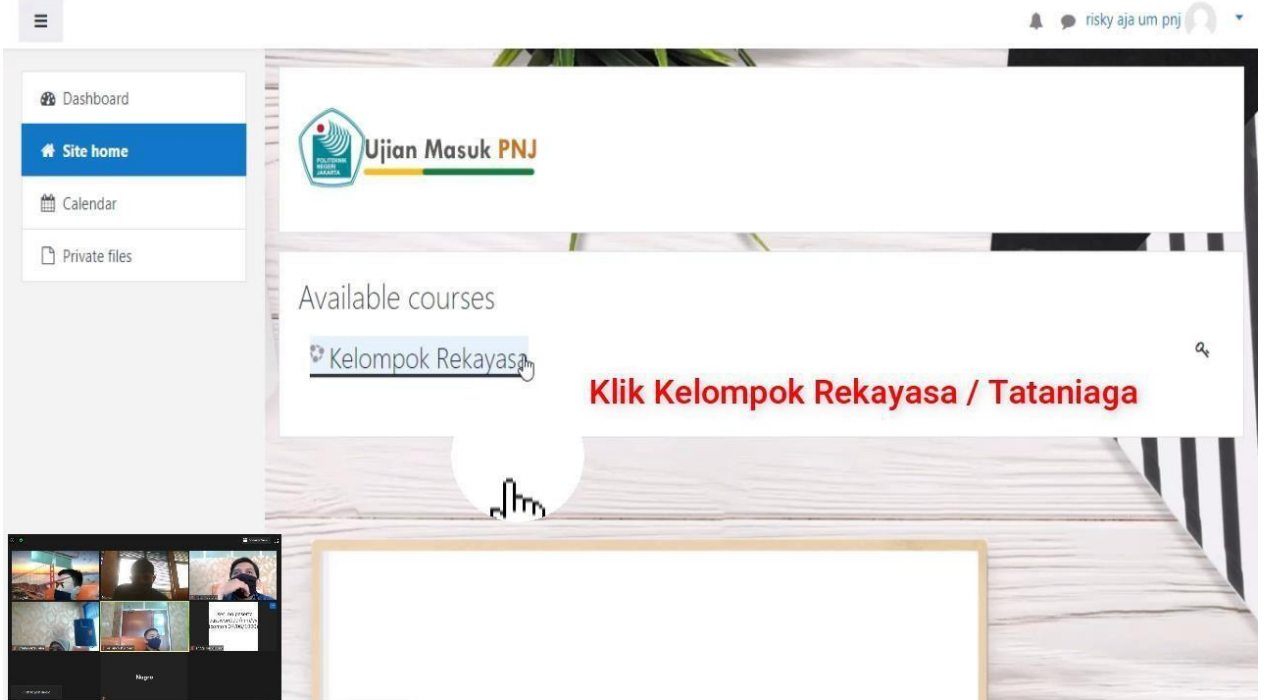
10. Tampil Halaman dibawah ini jika berhasil



11. Klik Site home

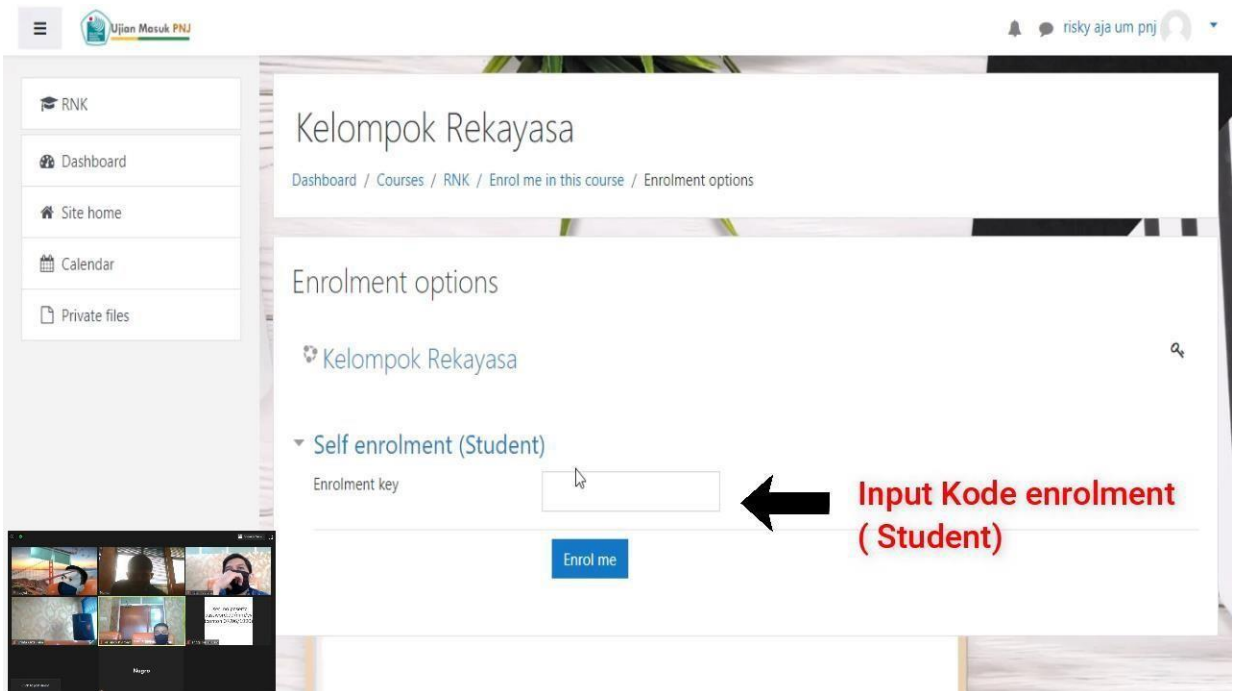


12. Klik kelompok Rekayasa & Tataniaga



The screenshot shows the 'Ujian Masuk PNJ' dashboard. On the left, a navigation menu includes 'Dashboard', 'Site home', 'Calendar', and 'Private files'. The main content area is titled 'Available courses' and features a search bar with 'Kelompok Rekayasa' entered. A red text overlay reads 'Klik Kelompok Rekayasa / Tataniaga'. A mouse cursor is positioned over the 'Kelompok Rekayasa' link. In the bottom-left corner, a video conference window is visible.

13. Input Kode enrolment (Student) setelah itu klik Enrol me



The screenshot shows the 'Kelompok Rekayasa' course page. The navigation menu on the left includes 'RNK', 'Dashboard', 'Site home', 'Calendar', and 'Private files'. The main content area is titled 'Kelompok Rekayasa' and shows the breadcrumb 'Dashboard / Courses / RNK / Enrol me in this course / Enrolment options'. Under 'Enrolment options', the 'Self enrolment (Student)' option is expanded, revealing an 'Enrolment key' input field and an 'Enrol me' button. A red text overlay with a black arrow points to the input field, reading 'Input Kode enrolment (Student)'. A video conference window is visible in the bottom-left corner.

14. Klik Sesi 1

The screenshot shows a course dashboard for 'Ujian Masuk PNI'. On the left sidebar, the menu includes: RNK, Participants, Badges, Competencies, Grades, General, Ujian Kelompok Rekayasa, and Topic 2. The main content area displays a notification 'You are enrolled in the course.', 'Announcements', and a list of topics: 'Ujian Kelompok Rekayasa', 'Topic 2', 'Topic 3', and 'Topic 4'. The 'Ujian Kelompok Rekayasa' item is highlighted with a blue bar and a checkmark icon, and a black arrow points to it with the text 'Klik Sesi 1' in red. A video conference window is visible at the bottom left.

15. Klik Attempt quiz now

The screenshot shows a quiz attempt page for 'Kelompok Rekayasa'. The breadcrumb trail is 'Dashboard / My courses / RNK / Ujian Kelompok Rekayasa / Sesi 1'. The page title is 'Sesi 1'. It displays 'Attempts allowed: 1', 'This quiz opened at Monday, 13 July 2020, 10:00 AM', and 'This quiz will close on Monday, 13 July 2020, 10:15 AM.'. A button labeled 'Attempt quiz now' is highlighted with a hand cursor and the text 'klik Attempt quiz now' in red. Below the button is a 'Jump to...' dropdown menu. A video conference window is visible at the bottom left.

16. Pilih jawaban yang benar klik **Next page**

The screenshot shows a quiz interface for 'Kelompok Rekayasa'. On the left is a sidebar with navigation options: RNK, Participants, Badges, Competencies, Grades, General, Ujian Kelompok Rekayasa (highlighted), and Topic 2. The main area displays 'Question 1' with the text 'I tried hard to catch the morning train, ... I missed it' and five radio button options: a. so, b. but, c. or, d. and, e. for. A large black arrow points to option 'b. but', with the text 'Pilih Jawaban' (Choose Answer) in red next to it. Below the question is a 'Next page' button. On the right, a 'Quiz navigation' section shows a grid of question numbers 1-12, with question 1 highlighted. Below it, 'Time left 0:13:29' is displayed. At the bottom, there are 'Announcements' and a 'Jump to...' dropdown menu.

17. Jika sudah terisi semua Klik **Submit all and Finish**

The screenshot shows the end of a quiz. The main area displays a list of questions from 7 to 12, each with the status 'Answer saved'. Below the list is a 'Return to attempt' button and a 'Time left 0:11:46' indicator. A message states: 'This attempt must be submitted by Monday, 13 July 2020, 10:15 AM.' Below this is a 'Submit all and Finish' button, which is being clicked by a hand cursor. A red text label 'Klik Submit all and finish' is positioned to the right of the button. The sidebar on the left is identical to the previous screenshot. At the bottom, there are 'Announcements' and a 'Jump to...' dropdown menu.

18. Tampilan jika berhasil mengisi semua jawaban (Finished)

The screenshot displays a quiz interface for 'Sesi 1'. The left sidebar contains navigation options: RNK, Participants, Badges, Competencies, Grades, General, **Ujian Kelompok Rekayasa**, and Topic 2. The main content area shows 'Attempts allowed: 1', the quiz opening time (Monday, 13 July 2020, 10:00 AM), and the closing time (Monday, 13 July 2020, 10:15 AM). Below this is a 'Summary of your previous attempts' table with columns for 'State' and 'Review'. The table contains one entry: 'Finished' (Submitted Monday, 13 July 2020, 10:03 AM), with the word 'Finished' in large red text and a large black arrow pointing to it. Below the table, a message states 'No more attempts are allowed' with a 'Back to the course' button. At the bottom, there are 'Announcements' and a 'Jump to...' dropdown menu. A video conference window is visible at the bottom left of the interface.